

**Seattle Fire Department Permit Application**  
**Code 1102 Open Flame, Assembly Occupancy (Single Event), Temporary**



**Permit Fee: \$126.00\***

**Special Events**  
**-Revised 12/2004-**

TO BE COMPLETED BY PERMIT APPLICANT (PLEASE PRINT)

FIRM/APPLICANT NAME:

MAILING ADDRESS:

SUITE:

CITY:

STATE:

ZIP:

EVENT ADDRESS:

EVENT DATE(S):

EVENT START TIME(S):

CONTACT PERSON:

PHONE NUMBER: ( )

TYPE OF PERMIT: CANDLES ☐ COOKING ☐ DEMONSTRATION ☐ FIRE ACT ☐

**Please include a check made payable to the CITY OF SEATTLE with this application.**

Permit applications may be submitted in person weekdays from 8:00 a.m. to 4:30 p.m., or mailed to:

Seattle Fire Department

Fire Marshal's Office—Permits

220 Third Avenue South, Second Floor

Seattle, WA 98104-2608

Permit Processing: (206) 386-1025

[www.seattle.gov/fire](http://www.seattle.gov/fire)

**APPLICATION RECEIVED LESS THAN 10 BUSINESS DAYS PRIOR TO THE EVENT WILL BE ASSESSED A LATE FEE. THE LATE FEE IS AN ADDITIONAL 50% OF THE ORIGINAL PERMIT FEE.**

**\*PERMITS REQUIRING INSPECTION OUTSIDE REGULAR BUSINESS HOURS WIL BE BILLED BY INVOICE FOR THE INSPECTION. (REG. BUSINESS HOURS MONDAY-FRIDAY 8:00 AM TO 4:30 PM)**

**TO BE COMPLETED BY FMO INSPECTOR:**

Permit Approved by Inspector : \_\_\_\_\_ Date: \_\_\_\_\_

**Event Title:**

**Permit cc:**

Late fee waived: ☐ Yes ☐ No Initials: \_\_\_\_\_ ☐ Cancel with full refund ☐ Cancel, no refund Initials: \_\_\_\_\_

**FMO OFFICE USE ONLY:**

Date Received:

Receipt No.:

Check No.:

Expiration Date:

Application ID#

☐ Cancel with full refund ☐ Cancel, no refund ☐ Moved ☐ No Longer Needs ☐ Out of Business